The Center for Educational Leadership and Technology

CELTedu offers e-learning options from a proven leader in leadership, learning, and technology

A Busy Life is a Balancing Act, yet Professional Development Shouldn't Be

Balancing work, family, and other responsibilities is a big job. Finding time for professional development just hasn't been practical…until now.

CELTedu provides ample opportunity to find programs best suited to a busy lifestyle, with courses supporting personal and professional development for just about any learner.

Incorporating a rigorous set of criteria, including quality content, extensive interactivity, CELTedu courses combine to make learning practical, fun, interesting, and effective.

About the Center for Educational Leadership and Technology (CELT)

For nearly two decades CELT has helped align leadership, learning, and technology in support of improved student achievement, by working collaboratively with educational organizations to support and transform teaching, learning, and administrative processes. CELT is one of the largest and most comprehensive providers of research, planning, and implementation services for public/private schools, education service agencies, and departments of education. CELT's purpose is to help learning organizations attain their vision, mission, and goals by integrating high-quality, programs, services, and technology with the organization's people and processes in a timely, efficient, and cost-effective way. CELT has launched CELTedu as another aspect of the CELT mission.

For detailed course descriptions and the complete program schedule, please log onto www.celtedu.net

The Center for Educational Leadership and Technology

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CELT *edu*

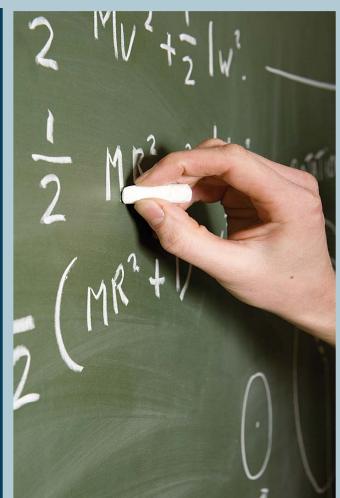## Over 50 Professional Development Opportunities for Graduate Credit or PDPs

Leadership, Learning, and Technology Workshops/Webinars for:

- K-12 Teachers
- Library/Media Specialists
- Instructional Technology Specialists
- Staff Development Providers
- Purchasing Directors
- IT Staff
- Technology Directors
- Building and District Administrators
- Superintendents

Enroll Today!
Visit www.celtedu.net
or call (508) 624-4474

CELT
Center for Educational
Leadership and Technology

How Can CELTedu Help with Your Professional Development?

Success Beyond the Classroom
CELTedu puts knowledge at your fingertips

The Center for Educational Leadership Technology (CELT) is devoted to helping educators understand, apply, and teach technology in the classroom. CELT is also dedicated to giving administrators, IT directors, department management, and executive leadership the knowledge and tools to incorporate technology into running an efficient and effective educational operation.

For this reason, CELT is extremely pleased to announce CELTedu, online and face-to-face learning programs designed to enhance the 21st Century educational operation at all levels. CELTedu offers courses in personal proficiency skills, technology integration in curriculum, information literacy, standards, assessment, and more. Because we know your time is in demand, many CELTedu courses can be taken online or face-to-face, and are eligible for Graduate credit or PDPs.

Watch for these courses in the Fall of 2009!

Learning Has Never Been Easier!
It's Up to You

CELTedu courses are designed to give you and your colleagues the competitive edge.

Our flexible delivery formats give you the option of taking courses online or face-to-face.

Independent Learning Kits

Inquiry-based learning kits enable staff to assume an exploratory-based approach to learning. CELTedu Learning Kits involve solving a problem or completing a project. Each kit may contain web-based resources, assigned readings, video clips, software, electronic tool/templates, blogging site, and/or on-line technical assistance. Students may have 60 to 90 days to complete their independent studies.

Curriculum and Assessment
- Integrating Social Networking Tools in the Curriculum
- Evaluating the Use of Technology in the Classroom
- Facilitating and Managing Virtual Learning

Learning Environments and School Facilities
- Designing and Defining 21st Century Learning Environments
- Getting Started with Audio and Video Conferencing
- Developing Writing, Self-Expression, and Creativity with 21st Century Teaching & Learning
- Updating Your Acceptable Use Policy (AUP) to Meet Emerging Needs

Home, School, and Community Connections
- Planning and Implementing a School or District Website and Home/School Portal
- Creating a Student Technology Leadership Program
- Writing Effective Grants

IT Standards, Budgets, Procurement, and Management
- Exploring and Aligning IT Procurement Options

Decision Support and Accountability Systems
- Understanding Data Governance and Report Management

Leadership and Organizational Development
- Understanding the Project Management Process for Public Education
- Understanding the EASE Balanced Scorecard Strategic Planning, Implementation, and Management Process

Administrative Computing
- Auditing, Upgrading, or Procuring a Student Information System

Network and Communication Systems
- Developing and Managing an Internet Security Plan

IT Staffing and Management
- Building and Staffing an Effective IT Organization

Course Length and Structure

Each CELTedu workshop/webinar consists of three parts, which is equivalent to one graduate credit.

Part I entails four hours of self-guided exploratory learning that is relevant to the topic. This may involve reading articles, participating in a blog, identifying issues, creating a PowerPoint presentation, etc. Participants will receive the assignment two weeks prior to Part II and must submit the completed work at least two days before the class start date.

Part II is composed of four hours of online class content. The instructor will review participant's exploratory learning, lead a discussion of current issues and trends, and offer solutions, best practices, and practical advice for schools and districts.

Part III is the final component of each course and consists of a four-hour project applying the newly acquired knowledge. Within two weeks of Part II, each participant will complete a project relevant to one's role in the organization.

Course Delivery Options

As indicated in the separate CELTedu Workshop/Webinar Catalog, each course is offered online or face-to-face at a specific date and time. Upon request, CELT is willing to collaborate with a school, district, cooperative, collaborative, or organization to offer CELTedu courses face-to-face. Please contact CELT for more information.

Course Schedule

For the specific date and time of each course offering, please refer to the online CELTedu Workshop/Webinar Schedule at www.celtedu.net. A printed Workshop/Webinar Catalog is also available upon request. Note: Any course listed in the Workshop/Webinar Catalog may be scheduled exclusively for a school, district, or organization at a mutually convenient date and time.

Registration

Enrolling in a CELTedu course requires 3 easy steps.
1. Browse the print or online Workshop/Webinar Catalog at www.celtedu.net.
2. Select the course or courses that best meet your learning objectives.
3. Register online at www.celtedu.net or complete and mail in the registration form in the Workshop/Webinar Catalog.

Registration will be accepted up until two weeks prior to the scheduled course date.
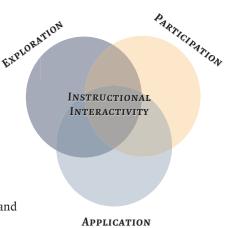
Payments

Payments are due in full prior to the course start date. Payments may be made with a Purchase Order, personal check, or credit card. Discounts are provided to schools, districts, or organizations when they choose to purchase a block of courses and/or enroll a team of people.

For more information or to request a printed Workshop/Webinar Catalog, please contact us at (508) 624-4474.

CERTIFICATES OF ADVANCED STUDIES
Coordinator of Information Technology Services
Principal as Instructional "Technology" Leader

CELTedu is offering two certificates of advanced studies for Coordinator of Information Technology Services and Principal as Instructional "Technology" Leader. These certificate programs will cover a broad range of topics to meet the diverse management and leadership needs of educational technology in today's world. To learn more about the programs, visit us online at www.celtedu.net.